Instruction to your bank or building society to pay by Direct Debit

Please fill in **the whole** form including official use box using a ball point pen (mandatory fields are also marked with *) and send it to:

ENGIE Power Limited
26 Whitehall Road
Leeds
LS12 1BE

Name(s) of account holder(s)*

Bank/building society account number*

Branch sort code*

Name and full postal address of your bank or building society*

To: The Manager Bank/building society

Address

Postcode

Reference

Service user number

4	1	7	2	9	9

Please fill in contact details for your Accounts Payable department:

Contract ID*:

Name(s)*:

Address*:

Contact Number*:

Email Address*:

Instruction to your bank or building society
Please pay ENGIE Power Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with ENGIE Power Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)*

Date

DDI1

Banks and building societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, ENGIE Power Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request ENGIE Power Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by ENGIE Power Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when ENGIE Power Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.